

**Evangelical Lutheran Church of the Epiphany  
Winston-Salem, North Carolina**

**Mission Statement**

*Epiphany is a welcoming community, empowered by the Holy Spirit, to share the GRACE of God,  
the LOVE of Christ, and the HOPE of new life with all!*

**Congregation Council Meeting Minutes**

August 17, 2015 – 7:00 p.m.

**Members Present:** Zach Baker, Karl Florian, Kathy Knecht, Melissa Maltzahn, Gretchen Pfitzner, Cory Phillips, Jim Pierson, Santiago Saldana, Jeanie Saphar, Marc Shideler, Charlene Wellborn, Carolyn Wiley, Pastor Wind

**Absent:** Dave Hinshaw

**Guests:** Pastor Phil Stringer, Ashley Woodard, Gene Deal, Scott Lichtenhan

**Devotions and Opening Prayer**

Kathy Knecht called the meeting to order at 7:00pm, and a call to prayer was spoken in unison. Jim Pierson led our devotions with a verse from Proverbs.

**GATHERING**

All present were invited to offer their celebrations and/or concerns. Kathy shared that we have a potential organist candidate, who will "audition" on Wednesday, 8/26 at 6:30pm.

**Approval of Agenda**

**Motion to approve agenda** *with addition of Pensby property update from Scott Lichtenhan*

Moved: Jim Pierson

Second: Jeanie Saphar

Motion was carried

**Reception of Minutes**

**Motion to approve July 20, 2015 minutes** *with amended correction of Motions assignment numbers on Minutes and Summary of Motions page*

Moved: Zach Baker

Second: Karl Florian

Motion was carried

**OFFERING**

**Sharing our ministries**

EECC meets on August 31. They self-reported a child left alone in restroom. The teacher was removed from leadership, and parents have been notified. They do not believe this will affect their rating. Stewardship – Jeanie suggested that all ministry teams submit their purpose statements for further communication to congregation and potential members.

**Correspondence**

The following thank you notes were signed and sent:

- The adults and youth who attended the National Youth Gathering
- Ann Cannon for her donation of yarn to Threads of Love
- Kathy updated the responses to the letters regarding church roll update. 16 members had their names removed; many were children of families who have moved out of the area. There were 13 who did not respond, and remain on the roll at this time.
- The Chandlers wrote a request that their mausoleum niche be donated back to Epiphany, and a letter of acknowledgment for their tax purposes.
- NC Synod is introducing an initiative for assistance to military families. They are inviting teams from churches to a meeting 11/5 & 11/6 (optional.)

**Business in Process**

Pensby Property – Scott Lichtenhan presented Council with a more concise assessment of the condition of the Pensby property. 18 windows need attention, 4 of which are rotting and need total replacement. The picture window needs to be replaced. Some shutters need replacing, and we need to purchase a new stove. A refrigerator is being donated, and there is minimal painting that

needs attention. All of these items would be expected if we were to be able to receive the same rental income as previously requested. Scott has 3 estimates for the window items, and Mike Spain's is the lowest. He estimates that the total funds needed are approximately \$6,000, which is \$2,000 more than was previously approved by Council.

**Motion:** To provide an **additional** \$2,000 (previously approved amount of \$4,000) to the Property Committee for repairs and updates to the Pensby property. **\$6,000 total funds for project.**

**Moved:** Jeanie Saphar

**Second:** Santiago Saldana

**Motion:** Carried with 2 opposed (2015-17)

### **New/Upcoming Business:**

Emergency Preparedness – Gene Deal provided an outline from 10/2009. How should we approach getting some procedures in place? Gene suggested a monthly checklist for routine items, such as locations of fire alarms, defibrillator, building layout maps, etc. The outline states what/where are the biggest priorities. We should make contact with ushers and EECC initially. The worship ministry committee should also be aware as worship time at Epiphany may be the most vulnerable. He suggests that Council review all policies/procedures annually once in place. We also need to communicate this need and procedures to the congregation. Individuals were identified to (1) begin talks with ushers about emergencies; (2) identify persons in the congregation with medical training and/or CPR training or certification; (3) coordinate with EECC regarding their emergency procedures. Once these initial efforts are complete a coordinated policy can be developed.

Lutheridge – Duke Energy is proposing new power lines to run through Camp Lutheridge. The camp administration is requesting that NC Lutheran church councils send resolution letters to Duke Energy opposing this action.

**Motion:** Resolution letter from Epiphany Council opposing the Duke Energy installation of power lines through Lutheridge camp.

**Moved:** Zach Baker

**Second:** Santiago Saldana

**Motion:** Carried (2015-18)

Jim Pierson is handling this matter for the Council.

### **Treasurer's Report/Financial Secretary's Report**

Treasurer's Report not available as Finance Committee will not meet until 8/20/2015. Marc did highlight that Epiphany had a \$3,500 deficit in July, but still a surplus for the year of \$59,300. EECC had a \$7,200 deficit for July, and a surplus of \$17,038 for the year. It was requested that copies of the monthly financials approved by Finance be distributed to Council members following the 8/20/15 meeting.

### **Pastor's Report**

Not available at meeting time, but Pastor Laura gave a verbal report.

### **Reflections on Meeting**

No comments.

### **Review Action Items for Next Meeting**

Emergency Preparedness Tasks/Items.

### **Devotions and Adjournment**

#### **Motion to Adjourn:**

**Moved:** Zach Baker

**Second:** Santiago Saldana

**Motion:** Carried

The Lord's Prayer was recited, Pastor Wind offered the closing prayer, and the meeting was adjourned at 8:50pm.

Respectfully Submitted,  
Shelley Hood, Recording Secretary

Attachments: Summary of Motions, 2015