

**Evangelical Lutheran Church of the Epiphany
Winston-Salem, North Carolina**

Mission Statement

*Epiphany is a welcoming community, empowered by the Holy Spirit, to share the GRACE of God,
the LOVE of Christ, and the HOPE of new life with all!*

Congregation Council Meeting Minutes

September 22, 2014 – 7:00 p.m.

Members Present: Pastor Wind, Scott Armstrong, Zach Baker, Karl Florian, Paul Halvorson, Dave Hinshaw, Kathy Knecht, Melissa Maltzahn, Jim Pierson, Jeanie Saphar, Marc Shideler, Deni Thrasher, Carolyn Wiley

Absent: Gretchen Pfitzner

Devotions and Opening Prayer

Kathy Knecht called the meeting to order at 7:05pm, and members were given the opportunity to share their celebrations or concerns. Melissa Maltzahn led our devotions and opening prayer with a hymn.

Approval of Agenda

Motion to approve agenda:

Moved: Jeanie Saphar

Second: Jim Pierson

Motion was carried with the agenda amended to include under Ministry Updates: 1) Update of Audit Completion, 2) Pastor Ray's exit Interview with Mutual Ministry; New Business: 3) expand the contract of Interim Youth Director; and under Business in Process: 4) Endowment Committee updates.

Reception of Minutes

Motion to approve August 18, 2014 minutes:

Moved: Jim Pierson

Second: Melissa Maltzahn

Motion was carried

Ministry Updates/Reports

- Stewardship Committee – Lee Ann Meckley taking care of coordinating the dinner in October. Some acts have been prepared. Karen Brown is looking into a "choir." Lisa Nichols will be interviewed about EECC. Matt Smith is trying to recruit some of the youth to work and maybe perform.
- Audit Committee – Karl Florian presented the completed audit, with the help of a great committee. There were no large findings, but many small ones. The final page lists conclusions and tasks for completion, with a goal of 6 months.
- Mutual Ministry – Jim Pierson updated the council on Pastor Ray's exit interview. Included are the attendees, and topics for the conversation. The attendees thought that this discussion was very thoughtful and honest, with some surprising points.

Correspondence

- The following thank you notes were signed during the meeting.
 - o Jeanie & Lew Saphar for hosting Pastor Ray's goodbye luncheon with Council.
 - o Joyce Kohfeldt for her commitment to Ibrahim Pantry and Backpack Program.
 - o The Epiphany Circles for their work together to host Pastor Ray's goodbye reception.

Pastor's Reports

Pastor Laura's attached.

Matt Smith, Interim Director of Youth Formation, submitted a report with his thoughts and questions about this position, and upcoming events.

Treasurer's Report/Financial Secretary's Report

Treasurer's Report attached. Unfortunately, both Epiphany and the EECC were under their income budget in August. Marc also stated the reasons to have discussions regarding Epiphany's ability to function as in the past, given the current financial situation and looking to 2015.

Business in Process

- Meeting with Synod – meeting on Monday, September 29, 2014 at 7:00pm with Rev. Phil Tonnesen. Meeting is about the call process and pastoral expectations. Council should lead this process. What is our vision for the future of Epiphany? We would like to hear from the congregation, and not just “dust off” the previous processes. Kathy also provided Council with documents outlining the call process.
- Council Nominating Committee – the nominating committee has been formed and is ready for ratification to elect Epiphany council members for 2015.

Motion: to ratify and approve the following persons for the 2015 Council Nominating Committee: Karl Florian, Paul Halverson, Scott Armstrong, Deni Thrasher, Jennie Hinshaw, and Pat Glaunert.

Moved: Jim Pierson
Motion carried (2014-33)

Second: Zach Baker

- Endowment Committee – resignations to the Endowment Committee from Paul Spanos and Mark Jarvis have been submitted. The Committee recommends the Bert Joines and Scott Armstrong as their replacements. The Council has accepted their recommendations and taken action to replace resigning members.

Motion: to accept the resignations of Paul Spanos and Mark Jarvis from the Endowment Committee and to approve terms for Bert Joines, expiring 2015, and Scott Armstrong, expiring 2016 respectively, as their replacements.

Moved: Paul Halverson
Motion carried (2014-34)

Second: Dave Hinshaw

New and Upcoming Business

- Parking Concerns – with the change of moving to one worship service, some people have said that with the crowded parking lot, it is more difficult to access parking, especially for those with mobility issues. We should remind the congregation to look for further spaces away if we are able, giving visitors access to closer parking. When possible members could bring a minimum number of cars per family. We should also remind everyone where the parking lot boundaries are.
- Building Security – We have noticed recently that there have been a few instances of the building being left unlocked. Anyone who is in the building after an event is responsible for making sure all doors have been locked. On Sunday mornings, we will need to remind the Head Ushers to take care of this.
- Constitution Revision – It has been a long time since our Constitution has been updated, and we need to bring this current. We will use the Synod's guidelines for the revisions. Deni Thrasher has already begun looking over our documents, and Dave Hinshaw has also volunteered to assist in this process.
- Contract of Interim Director of Youth Faith Formation – it is proposed at this time to extend an addition of 25 hours for this contract to provide for confirmation class instruction, and preparation by Matt, necessitated by Pastor Ray's leaving.

Motion: to extend to the Interim Director of Youth Faith Formation contract an additional 25 hours (2+ hours per week for 6 weeks) for confirmation class instruction. This equates to \$16.65/hour, or \$416.25 total.

Moved: Scott Armstrong
Motion carried (2014-35)

Second: Paul Halverson

The next regularly scheduled Council meeting October 20, 2014.

Devotions and Adjournment

Motion to Adjourn:

Moved: Scott Armstrong

Second: Paul Halvorson

Motion: Carried

Pastor Laura offered the closing prayer and the meeting was adjourned at 9:00pm.

Respectfully Submitted,

Shelley Hood
Recording Secretary

Attachments:

Pastors' Reports

Treasurer's Report

Summary of Motions, 2014