

**Evangelical Lutheran Church of the Epiphany  
Winston-Salem, North Carolina**

**Mission Statement**

*Epiphany is a welcoming community, empowered by the Holy Spirit, to share the GRACE of God,  
the LOVE of Christ, and the HOPE of new life with all!*

**Congregation Council Meeting Minutes**

July 21, 2014 – 7:00 p.m.

**Members Present:** Pastor Mohrmann, Pastor Wind, Scott Armstrong, Zach Baker, Karl Florian, Paul Halvorson, Dave Hinshaw, Kathy Knecht, Gretchen Pfitzner, Jim Pierson, Jeanie Saphar, Marc Shideler, Deni Thrasher, Carolyn Wiley

**Absent:** Melissa Maltzahn

**Devotions and Opening Prayer**

Kathy Knecht called the meeting to order at 7:00pm, and members were given the opportunity to share their celebrations or concerns. Carolyn Wiley led our devotions and opening prayer.

**Approval of Agenda**

**Motion to approve agenda:**

Moved: Scott Armstrong

Second: Jim Pierson

Motion was carried with the addition of Fall Worship Services under New Business

**Reception of Minutes**

**Motion to approve June 16, 2014 minutes:**

Moved: Scott Armstrong

Second: Karl Florian

Motion was carried

**Motion: to amend Council meeting minutes of 11/18/2013 to reflect election of 2014 Epiphany Council officers: Kathy Knecht, President; Dave Hinshaw, Vice President; Marc Shideler, Treasurer; Carolyn Wiley, Secretary.**

Moved: Scott Armstrong

Second: Karl Florian

Motion was carried (#2014-24)

**Correspondence**

- The following thank you notes were signed during the meeting.
  - o Amy Jarvis for her leadership at Vacation Bible School
  - o Mitzi McLean for her years of service as the Epiphany Ringers director.
  - o Kathleen Tucker for her service as our interim organist.
  - o Zach Baker as our interim choir director.
  - o Ann Mohrmann for her assistance as our pianist.
  - o Jean Darstein for her planning the reception for Mitzi, Kathleen and Zach.
  - o Welcome to Karen Brown as our new organist, and Matthew Smith as our new Youth Director.

We also received a note from Global Health Ministries asking our involvement in assembling hospice kits, and newborn baby kits. No action was taken.

**Pastors' Reports**

Attached – Pastor Ray also added that Karl Florian has been an immense help in cleaning and reorganizing the office space vacated by Paul Oldland after his retirement.

**Treasurer's Report/Financial Secretary's Report**

Treasurer's Report attached. In summary, June showed a surplus of funds.

## **Business in Process**

- Sabbatical Leave Policy – the discussion was around the current policies in place at other congregations, but Pastor Ray thinks that not too many have existing established policies. Pastor Ray outlined his 12-week sabbatical in 1996, which included his activities both professional and personal. He believes that this combination provides a well-rounded “retreat” from the day-to-day pastoral responsibilities.

### **Motion: to accept the Sabbatical Policy as written.**

Motion: Scott Armstrong                      Second: Gretchen Pfitzner

Motion was carried (#2014-25)

- Finance Committee Audit – Karl reported that the audit committee has been moving along quite well on procedures. There are 5 current members of the committee. The committee is meeting on Monday, July 28<sup>th</sup> to review where they are at this point. They will continue with the discovery process and making recommendations.
- September 7, “God’s Work, Our Hands” – this day is designated churchwide by the ELCA as a day for congregations to organize and/or participate in outreach activities. Gretchen offered to look into an organization that is already making preparations for Nicaraguan refugee children. Pastor Ray will also look into possible Lutheran activities in the community.

## **New and Upcoming Business**

- Church Secretary Job Description – Karl supplied for Council’s perusal and discussion at next meeting. The subject arose as part of the finance committee audit process. See attached.
- Fall Worship Services – Kathy attended a worship planning meeting and there was much discussion regarding one worship service or two as we enter into fall and beyond in the life of Epiphany. Suggestions included returning to 2 services until the end of the liturgical calendar at the end of November and then consolidate into one. Each council member was asked to give their perspective regarding worship time, setting & number of services.

**Motion: to return to 2 worship services beginning September 7, 2014 with similar styles. There will be continuing evaluation by council and congregation whether to remain at two worship services or consolidate into one, and a decision to be made by the end of the 2014 calendar year.**

Moved: Jeanie Saphar  
Motion carried (2014-26)

Second: Dave Hinshaw

## **Devotions and Adjournment**

### **Motion to Adjourn:**

**Moved: Scott Armstrong  
Motion: Carried**

**Second: Paul Halvorson**

Pastor Ray offered the closing prayer and the meeting was adjourned at 9:20pm.

Respectfully Submitted,

Shelley Hood  
Recording Secretary

### Attachments:

Pastors’ Reports  
Treasurer’s Report  
Summary of Motions, 2014  
Church Secretary Job Description