

**Evangelical Lutheran Church of the Epiphany  
Winston-Salem, North Carolina**

**Mission Statement**

*Epiphany is a welcoming community, empowered by the Holy Spirit, to share the GRACE of God,  
the LOVE of Christ, and the HOPE of new life with all!*

**Congregation Council Meeting Minutes**

April 28, 2014 – 7:00 PM

**Members Present:** Pastor Mohrmann, Pastor Wind, Scott Armstrong, Jordan Baker, Zach Baker, Karl Florian, Paul Halvorson, Dave Hinshaw, Kathy Knecht, Melissa Maltzahn, Jim Pierson, Jeanie Saphar, Marc Shideler, Deni Thrasher, Carolyn Wiley

**Guest:** Gretchen Pfitzner

**Devotions and Opening Prayer**

Kathy Knecht called the meeting to order at 7:00pm, and introduced Gretchen Pfitzner, who will be filling Jordan Baker's vacancy on Council. Kathy led our "Forward Together" devotions and opening prayer. Celebrations and concerns included sharing a farewell cake for Jordan.

**Approval of Agenda**

**Motion to approve agenda:**

**Moved: Scott Armstrong**

**Second: Paul Halvorson**

**Motion was carried, with the addition of "Appoint Gretchen Pfitzner" under New and Upcoming Business**

**Reception of Minutes**

**Motion to approve March 17, 2014 minutes, as amended with the date change for the March**

**"9<sup>th</sup>" Reconciliation Service:**

**Moved: Jim Pierson**

**Second: Scott Armstrong**

**Motioned carried.**

**Ministry Updates**

- Reconciliation/Renewal Task Force – Jim Pierson reported that the committee is now moving their emphasis to renewal items. A sub-group has been formed and is meeting in May to come up with community-building ideas for the summer. Also, Lil Flichman has agreed to serve as coordinator of Congregational Care.
  
- New Ministry Structure – The new committees met for the first time on March 23<sup>rd</sup> for an All Committee Orientation Meeting. The council liaisons were reminded to please help their committees with their duties. Jeanie Saphar shared a request from the Discipleship Committee for a pastor to serve as the contact person for the committee. Pastor Ray will follow up.

**Correspondence**

- The Council is sending thank you notes to: Mickey Miller for her service as Church Secretary, and to Mike Spain for his organizing/preparing of our Easter Breakfast.

- Kathy sent a card from the Council to Mickey for Administrative Professionals Day.
- Kathy sent a thank you to Parkway Presbyterian for their hospitality during Lent.
- Thank you was received from Epiphany Mission Support 2013.
- A notice was received of the Church-wide recognition of “God’s Work...Our Hands” on Sunday, September 7<sup>th</sup>.
- A letter was received from the Food Bank offering a matching grant up to \$500 for new money raised in May.

**Motion: to seek funds for the Food Pantry at Ibraham on Mother’s Day, May 11<sup>th</sup>.**

**Moved: Jordan Baker**

**Second: Jeanie Saphar**

**Motion was carried (2014-12)**

An article is planned for the May STAR encouraging a Mother’s Day donation of money and needed items for the Ibraham Elementary Food Pantry.

**Pastors’ Reports**

Attached.

**Treasurer’s Report/Financial Secretary’s Report**

Attached.

**Motion: by Finance Committee to transfer money from restricted fund for the 50<sup>th</sup> Anniversary in the amount of \$266.58 to the Capital Campaign fund (#86180).**

**Second: Scott Armstrong**

**Motion was carried (2014-13)**

**Motion: to insert one line in the Income section titled “Food Pantry Contributions/Transfers”, and insert a line into Expenses section called “Food Pantry”, to reflect all purchases of food for the food pantry at Ibraham Elementary.**

**Moved: Jim Pierson**

**Second: Jordan Baker**

**Motion was carried (2014-14)**

**Status of Annual Goals**

Thank you to Jordan for putting together the Coffeehouse Fellowship Event on April 25<sup>th</sup>.

**Business in Process**

- Lighting in Parking Lot – It was reported that the lighting project has been completed.
- Sabbatical Leave Policy – Jim presented a report listing the current, and the proposed new wording, of the duties and responsibilities of the Mutual Ministry Committee. The committee is looking to add to their small member team for a total of three members.

**Motion: to approve the proposed new wording for the “Duties and Responsibilities for Mutual Ministry.”**

**Moved: Jim Pierson**

**Second: Zach Baker**

**Motion was carried (2014-15)**

### New and Upcoming Business

- Appointment of Gretchen Pfitzner

**Motion: to appoint Gretchen Pfitzner to fill Jordan Baker's Council vacancy until the next annual meeting.**

**Moved: Zach Baker**

**Second: Deni Thrasher**

**Motion was carried (2014-16)**

- Summer Schedule – Council discussed the options for the summer schedule. It was decided to table the discussion of the fall schedule.

**Motion: to approve that worship go to one service starting on June 1<sup>st</sup> through August 31<sup>st</sup> at 9:30 am.**

**Moved: Jeannie Saphar**

**Second: Jim Pierson**

**Motion was carried (2014-17)**

- Erica Walecka - Erica will be graduating, and will be recognized for her service as our pastoral intern on May 25<sup>th</sup>.
- Kathy Baker, Filling the Faith Formation Position – Kathy will be recognized for her service as our Director of Youth Faith Formation on June 1<sup>st</sup>. Kathy will continue to be here until June 20<sup>th</sup>. Her job description is being amended to include the responsibilities of superintendent of Faith Formation, before being posted.

**Motion: to approve to invite the congregation to donate to gifts for Erica Walecka and Kathy Baker.**

**Moved: David Hinshaw**

**Second: Scott Armstrong**

**Motion was carried (2014-18)**

- Music Positions – Applications have been received from several candidates for our music positions. Possible options for interviewing and assessing the candidates were discussed. An Interview Committee has been formed.

### Closing Prayer and Adjournment

**Motion to Adjourn:**

**Moved: Scott Armstrong**

**Second: Jordan Baker**

**Motion: Carried**

Pastor Ray said the closing prayer and the meeting adjourned at 9:10 pm.

Respectfully Submitted,  
Carolyn Wiley  
Council Secretary

### Attachments:

Pastors' Reports

Treasurer's Report

Mutual Ministry – Duties and Responsibilities

Summary of Motions, 2014